

UNITED REPUBLIC OF TANZANIA
PRESIDENT'S OFFICE
REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT
SONGEA MUNICIPAL COUNCIL



TENDER NO: LGA/103/2017/2018/NCS/41

FOR

OUTSOURCING OF REVENUE COLLECTION FOR
FINANCIAL YEAR 2018/2019

- i. Parking fees and Bus stand fees excluding parking area around the Municipal Garden-**LOT 1**
- ii. Produce cess-**LOT 2**
- iii. Municipal Garden including restaurant, toilet, swinging bar and parking lots around the garden-**LOT 3**
- iv. Operating toilet at Manzese B by hiring procedures-**LOT 4**

Invitation for Tenders

Date: 08/05/2018

1. The Government of Tanzania has set aside funds for the operation of the Songea Municipal Council during the financial year 2018/2019. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the outsourcing of revenue collection for Parking fees and Bus stand fees excluding parking area around the Municipal Garden and Produce cess
2. The Songea Municipal Council now invites sealed Tenders from eligible National providers of collection of revenue.
3. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement (Regulations, 2013 - Government Notice No. 446 and is open to all Tenderers as defined in the Regulations.

4. Interested eligible Tenderers may obtain further information from and inspect the Tendering Documents at the office of the *Tender Board Secretary of Songea Municipal Council, P.O.BOX 14 Songea* from 7.30 am to 15.30 pm on Mondays to Fridays inclusive except on public holidays.
5. A complete set of Tendering Document(s) in English and additional sets may be purchased by interested Tenderers on the submission of a written application to the address given under paragraph 4 above and upon payment of a non-refundable fee of 50,000/= . Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to Songea Municipal Director, P.O.BOX 14 Songea.
6. All tenders must be accompanied by a Bid Securing Declaration in the format provided in the Tendering Documents.
7. All tenders in one original plus three copies, properly filled in, and enclosed in plain envelope clearly marked "**BID NAME and BID NUMBER**" must be delivered to the *Secretary of Tender Board, Songea Municipal Council, P.O.BOX 14 Songea* at or before 10.00 am East Africa time on Tuesday 22nd May, 2018. Tenders will be opened promptly thereafter in public and in the presence of Tenderers' representatives who choose to attend in the opening at the Council meeting Hall.
8. Late Tenders, Portion of Tenders, Electronic Tenders, Tenders not received, Tenders not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**Municipal Director
Songea Municipal Council.**