

**UNITED REPUBLIC OF TANZANIA**  
**PRIME MINISTER'S OFFICE**  
**REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT**

SONGEA MUNICIPAL COUNCIL



INVITATION FOR BID (IFB)

Bid No: LGA/103/2017/2018/G/21LOT 2

FOR

**SUPPLY OF ONE MULTIFUNCTIONAL PLOTTER MACHINE  
FOR SONGEA MUNICIPAL COUNCIL**

Date: 09/07/2018.

1. The Government of Tanzania has set aside funds for the operation of Songea Municipal Council during the financial year 2017/2018. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Supply One Multifunctional Plotter Machine
2. The Songea Municipal Council Tender Board now invites sealed tenders from eligible National Suppliers to supply One Multifunctional Plotter Machine
3. Bidding will be conducted through the National Competitive Bidding procedures specified in the Public Procurement (Goods, Works, Non Consultant Service and Disposal of Public Assets by Tender) Regulations, 2013 - Government Notice No. 446 and it is open to all Tenders as defined in the Regulations.
4. Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the office of Secretary of the Tender Board, P. O. Box 14, Songea Municipal Council from 7:30 a.m to 3:30 p.m on Mondays to Fridays inclusive except on public holidays.
5. A complete set of Tendering Document(s) in *English* and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 4 above and upon payment of a non-refundable fee of Tanzanian Shillings Fifty thousand only (TZS 50,000)

6. All Bids must be accompanied by a Bid Securing declaration in the format provided in the Tendering documents.
7. All Bids in one original plus two copies properly filled in, and enclosed in separate plain inner envelope marked 'Original' and 'Copies' as appropriate, sealed in one plain outer envelope must be delivered to the Secretary, Songea Municipal Council Tender Board, P. O. Box 14, Songea Municipal Council, Ruvuma Region on Monday on or before 23<sup>rd</sup> July, 2018 at 10.00 am East African time. Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend the opening ceremony.
8. Late Bids, Portion of Bids, Electronic Bids, Bids not received, Bids not opened and not read out in public at the Bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**Municipal Director,  
Songea Municipal Council**